

**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 20xx, 20yy, 20zz**

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

1.	The audit of accounts for the [name of Council] for the years ended 31 March 20xx, 20yy and 20zz has been concluded.
2.	The annual return is available for inspection by any local government elector for the area of the [name of Council] on application to:
(a)	Insert name, position and address of person to whom local government electors should apply to inspect the annual return
(b)	Insert the times between which a local government elector may apply to inspect the annual return
(c)	Insert a reasonable sum for copying costs
(d)	Insert name and position of person placing the notice
(e)	Insert date of placing of the notice

(a) _____

between (b) _____ am and (b) _____ pm on Mondays to Fridays

(excluding public holidays), when any local government elector may make copies of the annual return.

3. Copies will be provided to any local government elector on payment of (c)
£ _____ for each copy of the annual return.

(d) _____

(e) _____

**HYSBYSIAD AM GWBLHAU ARCHWILIAD
AC AM YR HAWL I AROLYGU'R COFNOD BLYNYDDOL
COFNOD BLYNYDDOEDD AM Y FLWYDDYN YN GORFFEN
31 MAWRTH 20xx, 20yy a 20zz**

Public Audit (Wales) Act 2004 Section 29

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

- | | |
|---|---|
| (a) Rhowch enw, swydd a chyfeiriad y person y dylai etholwyr llywodraeth leol wneud cais iddo/iddi i archwilio'r datganiad cyfrifon | 1. Mae archwiliadau cyfrifon dros [enw'r Cyngor] ar gyfer y blynyddoedd Sy'n gorffen ar 31 Mawrth 20xx, 20yy a 20zz wedi'u cwblhau. |
| (b) Rhowch yr amseroedd y gall etholwr llywodraeth leol wneud cais i archwilio'r Ffurflen Flynyddol | 2. Mae'r cofnod blynyddol ar gael i'w arolygu gan etholwyr llywodraeth leol ardal [enw'r Cyngor] trwy wneud cais at:

(a) _____

rhwng (a) _____ (b) _____ pm ar ddydd Llun i ddydd Gwener

gan eithrio gwyliau cyhoeddus), pryd y gall unrhyw etholwr llywodraeth leol wneud copïau o'r cofnod blynyddol |
| (c) Rhowch swm rhesymol ar gyfer costau copïo | 3. Darperir copïau i unrhyw etholwr llywodraeth leol os gwneir taliad o (c)

£ _____ am bob copi o'r ffurflen flynyddol |
| (d) Rhowch enw a swydd y person sy'n gosod yr hysbysiad | (d) _____ |
| (e) Rhowch ddyddiad gosod yr hysbysiad | (e) _____ |